# MARCH

Denver public library COMMUNITY TECHNOLOGY CENTER

Denver Central Library • Level 4 10 West 14th Avenue Parkway 80204 720-865-1706 • ctc@denverlibrary.org denverlibrary.org/ctc

ideaLAB OPEN HOURS

ideaLAB is a digital media lab and makerspace. Create your own music, video, art, electronics and more. More info at denverlibrary.org/idealab

Mon & Tue	1 <b>-</b> 8 p.m.
Wed, Thu & Fri	1 <b>-</b> 6 p.m.
Sat & Sun	1-5 p.m.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3 Drop In Tech Help 3-4 p.m. Beatmaker Meetup 6-7:30 p.m.	4 Microsoft Word: Basics 2-4 p.m.	5 Drop In Tech Help 12-1 p.m. Microsoft Excel: Basics 2-3:30 p.m. Microsoft Excel: Conditional Formatting 4-5 p.m.	6 Computer Basics: Getting Started 11 a.m1 p.m.	7 Drop In Tech Help 11 a.m12 p.m.
8	9	<b>10</b> Drop In Tech Help 3-4 p.m. WordPress Happiness Hour 6-8 p.m.	11 Photoshop: Retouch Old Photos 4-5:30 p.m.	12 Drop In Tech Help 12-1 p.m. Microsoft Excel: Sort & Filter 2-3 p.m. Microsoft Excel: Graphs & Pivot Tables 3:30—4:30 p.m.	13 Computer Basics: Internet 11 a.m1 p.m.	<b>14</b> Raspberry Jam 10 a.m1 p.m. Drop In Tech Help 11 a.m12 p.m.
15	16 Video Editing Basics 2-3:30 p.m.	17 Drop In Tech Help 3-4 p.m. Making Music with Soundtrap 6-7:30 p.m.	18 Wearable Electronics: Light Up Wristband 4-5:30	19 Drop In Tech Help 12-1 p.m. Microsoft Excel: Formulas & Functions 2-3:30 p.m.	20 Computer Basics: Saving & Finding Files 11 a.m1 p.m.	<b>21</b> Drop In Tech Help 11 a.m12 p.m.
22	23 Introduction to Digital Marketing 6-8 p.m.	24 Drop In Tech Help 3-4 p.m. Wordpress.com 6-7:30 p.m.	25 Coding Basics 4-6 p.m.	26 Drop In Tech Help 12-1 p.m. Microsoft Excel: Macros 2-3 p.m.	27 Computer Basics: Email 11 a.m1 p.m.	28 Block Printing Workshop 11 a.m1 p.m. Drop In Tech Help 11 a.m12 p.m.
29	30 LIBRARY CLOSED César E. Chávez Day (Observed)	<b>31</b> Drop In Tech Help 3-4 p.m.				

# All classes free and open to the public.

No registration required unless stated in description. No late entry.

#### **Beatmaker Meetup**

Beatmaker Meetup is a space for beatmakers of any experience to hang out, showcase their beats and connect with each other.

### **Block Printing Workshop**

Design your own custom stamp for block printing using a variety of low and high tech tools in ideaLAB. We'll show you how you can use your new stamp for creating a greeting card, gift wrap, or poster.

# **Coding Basics**

Explore basic principles fundamental to every coding language through hands-on activities and games. No coding experience required.

# **Computer Basics: Email**

Learn how to send and receive email, navigate your inbox, and practice downloading and attaching files.

# **Computer Basics: Getting Started**

Learn the basics of using a computer and practice using a mouse. No computer experience required.

#### **Computer Basics: Internet**

Learn how to use a browser to access the internet and use Google to find information on the internet.

# **Computer Basics: Saving & Finding Files**

Learn how your computer is organized, including files and folders, and discover how to find what you're looking for.

#### **Drop In Tech Help**

If you have questions about navigating the web, social networks, your phone or tablet, eBooks, and more, drop by to get help and learn how to use tech more effectively.

#### ideaLAB Open Lab

ideaLAB is the library's makerspace! During open lab, you can try out a variety of hardware and software to create music, games, 3D designs, art and much more. Bring your own ideas and projects - there are staff to help you get started.

# Introduction to Digital Marketing with General Assembly

Step into the world of digital marketing with General Assembly. During our introductory workshop, explore the components of brand building and see how modern marketers drive successful campaigns using content, email, social media, paid advertising channels, and more.

#### Making Music with Soundtrap

Become a Certified Soundtrap Expert by completing their official online course. Learn the basics of how to record, edit and save your audio creation, and tour the recording studios in the Community Technology Center.

#### Microsoft Excel: Basics

Excel spreadsheets allow you to easily store, organize and modify data. Learn the basics of Excel (such as inserting text, basic formulas, AutoFill and more) by creating a personal budget.

#### **Microsoft Excel: Conditional Formatting**

Expand your Excel knowledge and learn about conditional formatting, freezing rows, and using tables. Basic Excel skills required.

#### Microsoft Excel: Formulas & Functions

Learn how to make Excel do the work for you by using commonly accessed formulas and functions. Basic Excel skills required

#### Microsoft Excel: Graphs & Pivot Tables

Make your Excel workbook pop by using graphs and pivot tables to represent your data visually. Basic Excel skills required.

#### Microsoft Excel: Macros

Learn how to automate repetitive tasks by recording and running simple macros in Excel. Basic Excel skills required.

#### Microsoft Excel: Sort & Filter

Use the sort and filter features in Excel to organize your data so you can find the information you are looking for easily. Basic Excel skills required.

#### **Microsoft Word: Basics**

Learn how to create and edit a document with Microsoft Word. You'll learn basic formatting options like how to bold text, adjust line spacing and change the page alignment.

### Photoshop: Retouch Old Photos

Preserve any old photographs, negatives, or slides by making them digital! You will learn how to use Photoshop to remove creases/dust, adjust lighting and color, and add hand-painted effects to black and white images.

#### **Raspberry Jam**

A Raspberry Jam is the pun-tastic name given to a meetup of people interested in making things with a Raspberry Pi computer. Come meet new people, network, and hear what they have been working on! Denver Public Library staff will be manning some hands-on Raspberry Pi projects and giving tours of our ideaLAB (the library's makerspace).

#### **Video Editing Basics**

Learn the basics about how to edit digital videos. Explore editing visuals, sound, and pacing and make your own movie from example footage.

#### Wearable Electronics: Light Up Wristband

Make your own wristband that lights up with conductive thread and LEDs.

#### WordPress Happiness Hour

Get the answers to your WordPress questions in an open forum hosted by WordPress experts.

#### WordPress.com

Learn to create your own blog or basic website with WordPress.com. Explore how to navigate WordPress, make pages and posts, add photos and customize the appearance of your website.

# CAN'T MAKE IT TO CLASS? NEED EXTRA HELP?

Call us at 720.865.1706 or email ctc@denverlibrary.org to set up a one-on-one tech help appointment.

If you need sign language or CART Services, contact SignLanguageServices@denvergov.org with at least a three (3) business day notice. For other public accommodation requests /concerns related to a disability, please contact DisabilityAccess@denvergov.org.