



DENVER
PUBLIC
LIBRARY

Application for Employment

Position(s) applying for: _____

Last Name: _____ First Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ Alternate Phone #: _____

Social Security Number (optional) _____

If hired, can you provide proof that you are eligible to work in the U.S.? Yes No

Are you 18 years of age or older? Yes No (If you are hired, you may be required to submit proof of age.)

Have you ever worked for the Denver Public Library before? Yes No

If yes, please give dates and supervisor's name: _____

Do you have a relative employed by the Denver Public Library? Yes No

Have you ever been found guilty of any law violations including felonies, misdemeanors and violations of local laws or ordinances other than parking tickets or juvenile offenses? Yes No

If yes, give details as to each and every such violation, including dates, the jurisdiction in which the violation occurred and the law you were accused of violation:

(A conviction will not necessarily disqualify an applicant for employment)

For Jobs Requiring a Driver's License: Do you have a valid driver's license? Yes No

If yes: Driver's License Number: _____ State: _____

For Jobs Requiring a second language fluency: Do you speak, read or write any languages other than English? Yes No

If yes, please list: _____

Education	School and Location	# of Years Completed	Subject(s) Studied	Type of Diploma/Degree/Certificate
High School				
College				
Vocational/Technical				

What skills or additional training do you have that relate to the job for which you are applying?

What machines or equipment can you operate that relate to the job for which you are applying?

The Denver Public Library is open to serve the public seven days a week and on certain evenings.

Are you applying for Full-time Part-time Both

What hours are you unable to work? _____

List names of employers in consecutive order with current or last employer listed first.
Please account for all periods of time **including military service and any periods of unemployment.**

Name of Employer _____

Address _____

City _____ State _____ Zip Code _____

Employer Telephone _____ Supervisor(s) Name _____

Job Title and Duties _____

Dates of Employment _____ Rate of Pay _____ Reason for Leaving _____

Name of Employer _____

Address _____

City _____ State _____ Zip Code _____

Employer Telephone _____ Supervisor(s) Name _____

Job Title and Duties _____

Dates of Employment _____ Rate of Pay _____ Reason for Leaving _____

Name of Employer _____

Address _____

City _____ State _____ Zip Code _____

Employer Telephone _____ Supervisor(s) Name _____

Job Title and Duties _____

Dates of Employment _____ Rate of Pay _____ Reason for Leaving _____

Name of Employer _____

Address _____

City _____ State _____ Zip Code _____

Employer Telephone _____ Supervisor(s) Name _____

Job Title and Duties _____

Dates of Employment _____ Rate of Pay _____ Reason for Leaving _____

Are you presently employed? Yes No

If yes, may we contact your current employer? Yes No

Please attach an additional sheet of paper if needed.

The Denver Public Library system consists of 23 libraries divided into six areas throughout the City and County of Denver. A full list of addresses can be found at www.denverlibrary.org, your local branch, or in the Human Resources Office at the Central Library. If hired, you may be required to work in an area other than the one for which you were hired.

Do you wish to be considered for only certain areas? Yes No
 If yes, please indicate your choices below:

- | | | | | | |
|---|--|--|--|--|--|
| <input type="checkbox"/> Central | <input type="checkbox"/> Area 1 | <input type="checkbox"/> Area 2 | <input type="checkbox"/> Area 3 | <input type="checkbox"/> Area 4 | <input type="checkbox"/> Area 5 |
| (1) Central | (Southwest) | (Northwest) | (Central East) | (East) | (Southeast) |
| (10) BC AARL | (6) Athmar | (21) Ross-Broadway | (15) Ross-Cherry Creek | (12) Montbello | (22) Ross-University Hills |
| | (3) Ross-Barnum | (2) Byers | (18) Decker | (13) Park Hill | (20) Hampden |
| | (7) Bear Valley | (4) Smiley | (19) Eugene Field | (14) Pauline Robinson | (23) Virginia Village |
| | (8) Hadley | (17) Valdez-Perry | (11) Ford-Warren | (16) Schlessman Family | |



